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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections

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UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building
Sturbridge, MA
April 5, 2017 9:00 a.m.*

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **March 1, 2017** were reviewed by members present;
motion to approve these minutes was made by _____, seconded by _____.



3. Application for Certification Packets:			M	S
a) Bashista, Mark	Franklin county Cooperative	Local Inspector Appointed 9/2/2016 Quals approved 10/4/2016 5 CEU's		
b) Broderick, Christopher	City of Boston	Local Certification Appointed 2/1/2016 Quals approved 4/3/2016 60.5 CEU's		
c) Campbell, Paul	City of Springfield	Local Certification Appointed 9/29/2016 Quals approved 9/3/2014 Extension through 9/30/2017 43.5 CEU's		
d) Gynan, Joel	Town of Tewksbury	Local Certification Appointed 3/7/2016 Quals approved 8/3/2016 13 CEU's		
e) Richard, Keith	City of Lynn	Local Certification Appointed 2/25/2016 Quals approved 4/6/2016 22 CEU's		
f) Ronan, Raymond	City of Pittsfield	Local Certification Appointed 4/27/2015 Quals approved 6/3/2015 Extension through 4/30/2017 53 CEU's		

4. Examination Approval Packets:			M	S
Copies of resumes provided today				
a) Bernier, Paul	No Affiliation (Everett)	Qualifications Local and/or I of B <i>Tabled March 1, 2017 for more info</i>		
b) Busconi, Renita	No Affiliation (Woburn)	Qualifications Local and/or I of B		
c) Chesley, Raymond	Town of Harwich	Qualifications I of B Local Certification 10/7/2014 90 CEU's		
d) Crowley, James	Town of Brookline	Qualifications Local and/or I of B <i>Review NERF April 5, 2017</i>		
e) DiBenedetto, Brian	No Affiliation (Worcester)	Qualifications Local and/or I of B		
f) Fratus, Robert	No Affiliation (Harwich)	Qualifications Local and/or I of B		

g) Frederickson, Tyler	No Affiliation (Lynnfield)	Qualifications Local and/or I of B		
h) Guerrieo, Christopher	No Affiliation (Billerica)	Qualifications Local and/or I of B		
i) LaChance, Peter	No Affiliation (North Attleboro)	Qualifications Local and/or I of B <i>Tabled March 2, 2017 for more info</i>		
j) McCartin, Brian	No Affiliation (Lowell)	Qualifications Local and/or I of B		
k) Wendell, Wayne	No Affiliation (Hamilton)	Qualifications Local and/or I of B		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Bowers, Edwin	Town of Barnstable	Acknowledge NERF Local Inspector Appointed 12/9/2016 Quals approved 4/4/2012 0 CEU's <i>not required</i> Signed by Town Manager – <i>shall be chief administrative officer – appoints all except for school</i>		
b) Crowley, James	Town of Brookline	Acknowledge NERF Local Inspector Appointed 3/13/2017 Quals to be reviewed April 5, 2017 0 CEU's <i>not required</i> Signed by Town Administrator – OK - <i>also appoints police and fire chief</i>		
c) Paynton, William	City of Marlborough	Acknowledge NERF Local Inspector Appointed 12/5/2016 Quals approved 4/7/2010 and 9/7/2016 0 CEU's <i>not required</i> Signed by Mayor		
d) Post, Justin	Town of Wellfleet	Acknowledge NERF Building Commissioner Appointed 1/23/2017 I of B Certification 12/11/2013 89.5 CEU's Signed by Town Administrator – <i>does not appoint Fire and Police</i>		
e) Shultz, Charles	Town of Ayer	Acknowledge NERF Building Commissioner Appointed 1/17/2017 Local Certification 11/2/2016 11 CEU's Signed by Chairman		

f) Solari, Steven	Town of Bridgewater	Acknowledge NERF Building Commissioner Appointed 2/28/2017 I of B Certification 4/8/2009 93 CEU's Signed by Town Manager – <i>shall be chief administrative officer</i>		
g) Zemel, Felix	Town of Dover	Acknowledge NERF Local Inspector Appointed 2/24/2017 I of B Certification 3/4/2015 105 CEU's Sign by Town Administrator – <i>does not appoint Police and Fire Departments</i>		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

M S

a) None				
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7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRs and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRs, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None				
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8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ___, seconded by ___. Motion passed by unanimous vote.** (*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
David Rowell	2/20/2017	12 hour CSL Cont Ed Course LeadSmart	10.0	1	C-2233*
Charles Colburn	11/2016	Large Disaster Training offered by ARSserve	2.5	1	C-2820
William Kelly	3/16/17	Geotechnical Foundations & Ground Improvements offered by Haywood Baker through WIT	2.0	1	C-2821
Andrew Young	6/23/2016	Introduction to Carbide Drill Bits for Concrete and Masonry	.5	2	C-2822
	3/30/2017	Diaphragm Design with 2015 SDPWS Simpson Strong-Tie online ICC 8303	1.0	2	C-2827
	12/14-15-2015	Asbestos Inspector Training (1995)	4.0	1	C-1044*
	3/13/2017	Asbestos Inspector Refresher Course (2000)	0.0		C-1267*
Joseph Levrault	2/9, 16, 23/2017	PPCI Special Inspector Training Course offered by ICC and Precast/Prestressed Concrete Institute for precast industry operations and codes online	4.5	2	C-2823
	3/2/2017	Advanced FBC update, Changes to FBC Residential, Understanding ERI Compliance method, Wind Mitigation (7 hours)	0		C-1873*
	1/26/2017	Stucco – if you do this...it will leak offered in FLA by In-SPEX	2.0	2	C-1873*
	1/25/2017	Understanding Residential Energy Code submittals from Energy Gauge USA offered in FLA	1.0	1	C-1873*
Stephen Dupre		The following courses have been offered through the <i>Fire & Emergency Building Services in Connecticut</i>			C-2120*
	3/8/2017	Significant Changes to the International Mechanical Code offered by CT	3.0		
	10/8/2015	Solar PV Systems	3.0		
	3/7/2016	Masonry Chimneys & Fireplaces	3.0		
	9/3/2015	NFPA 72 -2010	3.0		
	1/19/2017	2012 IRC and IBC Updates	6.0		
	2/7/2017	Means of Egress Doors and Special Locking Arrangements	3.0		
	11/17/2016	Construction Safety for Code Officials	3.0		
	1/11/2017	State Demolition	3.0		
	3/16/2017	Opening Protectures: new perspectives in fire & smoke curtains	3.0		
Jeromy Richardson	2/16-17/2017	The following courses have been offered through the Practicing Institute of Engineering, Inc. New York			C-2824
		Subsurface Stormwater & Water quality Solutions	0 (1.0)		
		Structural Building Condition Reviews: Beyond Distress	1.0		
		Solar PV Technology and the NYS Uniform Fire and Building Code	1.0		
		Conceptual Discussion on Code, Design and Installation Requirements of Duct Opening of Rated Construction	1.0		
		Anchor 203 Strength Design Overview	1.0		
		Designing & Detailing Durable Masonry Walls	1.0		
		Use Geogrids to Improve Soft Subgrade Soil Under Unpaved Roads and Construction Sites, and Under Paved Roads	1.0		
		IECC 2015 Versus ASHRAE 90.1 2013 for Electrical Systems	1.0		
		Ethical challenges & Enigmas for the A/E World	1.0		
State Building Inspectors	3/6/2017	Amusement Device Safety Seminar 2017	6.0	1	SBI-0317
BOWM	11/16/2016	Zoning with Atty. Dubendorf	2.0	1	WM-1116
	12/21/2016	HVAC Systems Basics with Harold Leaming	2.0	1	WM1216
	1/18/2017	Flood Hazard Management Program with Eric Carlson	2.0	1	WM-0117
	2/15/2017	Review of ISO evaluation and grading system	2.0	1	WM-0217
Thomas Gatzunis	3/7/2017	Construction Management at Risk Under MGL c. 149A – MCPPO	6.0	1	C-2825
Corey Fisher	3/15/2017	BSA – Introduction to the 9 th Edition of 780 CMR, Mass State Building Code	1.5	1	C-1347*
Michael Foley	2/10/2017	Asbestos Contractor/Supervisor Initial (2000)	5.0	1	C-1131*

MetroWest	2/21/2017	Fire-Retardent Treated Wood Program by Hoover Treated Wood Products ICC-10792	3.0	1	MW-0217
	3/21/2017	NFPA-241 construction Fire Safety Plan ICC-10793	3.0	1	MW-0317
District 2	2/23/2017	Fire Doors, Locks and Hardware	2.0	1	D2-0217
District 4	2/22/2017	Leominster - Building Inspectors Responsibility	2.0	1	D4L-0217
	3/17/2017	Worcester - Inspector's Checklist 780 CMR 110	2.0	1	D4W-0317
District 5	2/28/2017	Inspector's Checklist - 110 Large Buildings	2.0	1	D5-0217
	3/28/2017	Round Table / Zoning	2.0	1	D5-0317
District 8	2/4/2015	General Code & Inspection / Round Table	2.0	1	D8-0215
	4/8/2015	Round Table	2.0	1	D8-0415
	5/13/2015	Ticketing, Range Hoods, Misc. Code Issues	2.0	1	D8-0515
	6/10/2015	Round Table	2.0	1	D8-0615
	9/14/2016	House Fires and Follow-up	2.0	1	D8-0916
	10/12/2016	Round Table	2.0	1	D8-1016
	11/9/2016	Round Table	2.0	1	D8-1116
	1/11/2017	West Newbury - Manufactured Wood Products	2.0	1	D8n-0117
	2/8/2017	West Newbury - New Energy Code Impacts	2.0	1	D8n-0217
District 11	8/31/2016	Sharon - MGL 40u	2.0	1	D11s-0816
	2/28/2017	Hingham - Building and Zoning	2.0	1	D11h-0217
	3/7/2017	Holbrook - Court Appearances	2.0	1	D11h-0317
District 12	3/1/2017	Existing Buildings Code	2.0	1	D12-0317
District 13	2/28/2017	Hyannis - Wood Frame Construction Manual / High wind	2.0	1	D13-0217
	3/2/2017	Martha's Vineyard - Commercial Kitchen Duct Systems	2.0	1	D13m-0317
	3/28/2017	Yarmouth - MGL 148	2.0	1	D13-0317
ICC	5/22-24/2017	Leadership Institute - Day 1 - Let's Get Back to Basics: Leadership Foundations	6.0	1	IC-290a
		Leadership Institute - Day 2 - Don't Just Be a Change Agent, Be Your Team's Hero: Leadership Techniques to Foster Acceptance of Change with Employees	6.0	1	IC-290b
		Leadership Institute - Day 3 - Becoming a Better Leader: Bridging the Gap Between Knowing and Doing	6.0	1	IC-290c
		Principles of Building Safety Institute - Day 1 - Principles of Building Materials / Principles of Structures	6.0	1	IC-291a
		Principles of Building Safety Institute - Day 2 - Principles of Fire Resistance/ Principles of Protection	6.0	1	IC-291b
		Principles of Building Safety Institute - Day 1 - Principles of Means of Egress / Building and Fire Safety in Existing Buildings; Innovations in Building and Fire Safety	6.0	1	IC-291c
		Residential Building Inspection Certification Academy - Day 1 - Introduction and Test Strategies / Code Administration, Building Planning and Foundation Provisions	6.0	1	IC-292a
		Residential Building Inspection Certification Academy - Day 2 - Footings / Foundations and Floor Construction Provisions / Wall Construction Provisions	6.0	1	IC-292b
		Residential Building Inspection Certification Academy - Day 3 - Wall Construction and Roof/Ceiling Provisions / Public Safety and Special Construction Provisions	6.0	1	IC-292c
		Multigenerational Communications in the Workplace Institute - Day 1 - 1980s is Calling, they Want Their Mentoring Program Back	6.0	1	IC-293a
		Multigenerational Communications in the Workplace Institute - Day 2 - Sticking Points: How to Get Generations to Work Together	6.0	1	IC-293b
		Multigenerational Communications in the Workplace Institute - Day 3 - Real World Application: panel Discussion, Case Studies, Action Plans and Results	6.0	1	IC-293c
OPS&I (Office of Public Safety and Inspections)	4/3-7/2017	Day 1 - Introduction to Massachusetts Building Code Enforcement	3.5	1	C-071
		Day 2 - Ministerial Duties	3.5	1	C-072
		Day 3 - Architectural Access Board Requirements	3.5	1	C-073
		Day 4 - How zoning Affects the Process	3.5	1	C-074
		Day 5 - Building Inspection Techniques	3.5	1	C-075

Brenda Church	3/28-29/2017	Sprinkler Protection of Storage offered by NFSA	10.0	1	C-2826
Joel Gynan	3/29/2017	12 Hour CSL Cont Ed – CS-0210 and 0211 ABC Real Estate Trng Inst	10.0	1	C-2233*

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

a. For Informational purposes:

There are currently 714 certified building inspectors -- 286 Local – 428 Inspector of Buildings

Next meeting scheduled for **May 10 or 11, 2017, Taunton Holiday Inn, Taunton, MA**

Draft April 5, 2017 (2)